



# Horizon Power Electrical Contractor's Information Guidelines

November 2015

## INTRODUCTION

This document will assist you in completing Preliminary and Completion Notices for existing and new connections.

Please be aware of the following **Electrical (Licensing) Regulations and requirements of the Network Operator** (Horizon Power).

- It is a requirement of regulations 51 and 52 of the Electricity (Licensing) Regulations that an electrical contractor who carries out any notifiable work, or causes any notifiable work to be carried out, must deliver to the network operator, within the specified time, a **duly completed Preliminary Notice and Notice of Completion**.
- Failure to deliver a duly completed notice to the network operator may result in the electrical contractor receiving an **Infringement Notice or becoming subject of a Breach of Licensing Regulations**

Any non-compliant notice(s) will be returned for completion along with information as to what is required to ensure the notice is compliant.

### Important note:

On 24 December 2014, the process for requesting network services changed and the Network Service Request Form is no longer being used. Please request the relevant service using one of the forms detailed below. For further information on the process change, please visit our website or contact Horizon Power on 1800 267 926 (Residential) or 1800 737 036 (Business)

The fees which Horizon Power has always charged for network services are still applicable and are outlined on the Fees and Charges section of our website

## FORMS

### Application for a New Power Supply Form (ANPS)

Use this form if you require:

- an overhead or underground temporary builder's supply; or
- a domestic underground mains connection.

The ANPS Form is available from Horizon Power's website at <http://horizonpower.com.au/contractors-suppliers/contractors/forms-fees-and-charges/> which you can complete and submit online.

Alternatively, you can obtain a hard copy by contacting Horizon Power on 1800 267 926 (Residential) or 1800 737 036 (Business), which you can complete and email to [enquiries@horizonpower-reply.com.au](mailto:enquiries@horizonpower-reply.com.au). A Horizon Power representative can also complete the ANPS form over the phone on your behalf (once Horizon Power has verified your identity).

## Application and Agreement for Network Services Form (AANS)

Use this form if you require:

- a *non-electrical* overhead or underground disconnection / reconnection; or
- a disconnection for demolition.

The AANS Form is available from Horizon Power's website at <http://horizonpower.com.au/contractors-suppliers/contractors/forms-fees-and-charges/> which you can complete and submit online. Alternatively, you can obtain a hard copy by contacting Horizon Power on 1800 267 926 (Residential) or 1800 737 036 (Business), which you can complete and email to [enquiries@horizonpower-reply.com.au](mailto:enquiries@horizonpower-reply.com.au). Alternatively, a Horizon Power representative can complete the AANS form over the phone on your behalf (once Horizon Power has verified your identity).

## Upgrade forms

Use these forms if you require:

- an upgrade of your underground service from single phase to three phase.

Depending upon your specific requirements, you will need to complete one or more of the following:

- Connection Application form
- Application for CT Metering Works form
- Application for Underground supply in an Overhead Area form (the **Upgrade Forms**).

These Upgrade Forms are available from Horizon Power's website at <http://horizonpower.com.au/contractors-suppliers/contractors/forms-fees-and-charges/> , which you can complete and submit online.

Alternatively, you can obtain a hard copy by contacting Horizon Power on 1800 267 926 (Residential) or 1800 737 036 (Business), which you can complete and email to [worksadmin@horizonpower.com.au](mailto:worksadmin@horizonpower.com.au). A Horizon Power representative can also complete the AANS Form over the phone on your behalf (once Horizon Power has verified your identity).

## NEW CONNECTIONS

### Background information

To start the new connections process, a customer or their representative needs to set up an account with Horizon Power by calling either 1800 267 926 (Residential) or 1800 737 036 (Business). Customers will be provided with a Customer Reference Number (CRN) which must be quoted on all correspondence.

Please be aware that customers are required to establish separate accounts for temporary and permanent supplies.

Please note that an Application for a New Power Supply (**ANPS**) Form is required for all new connections (temporary or permanent).

## What you need to do

Preliminary Notice(s) must be sent to the Horizon Power Connections Team prior to work commencing.

Completion Notice(s) must be sent no later than **three** days after the work has been completed. Horizon Power will not connect supply until a compliant Completion Notice has been received and processed.

The Notices can be submitted via:

- Fax – (08) 6310 1044; or
- Email – [electricalnotices@horizonpower.com.au](mailto:electricalnotices@horizonpower.com.au)

## What we will do

Details from both the Preliminary Notice and Completion Notices will be entered into Horizon Power's meter billing system. If your notice is compliant, that is if all required information has been provided, a service order will be issued within three to five business days for our crews to attend the site. An Inspection may be required and if this is the case, you will be notified in due course.

## EXISTING CONNECTIONS

### Background

Existing connections include overhead or underground connections or reconnections (non-electrical and electrical work), disconnection/reconnection, disconnection for demolition (supply abolishment), meter relocation and upgrades of underground services from single phase to three phase supply.

Please note, different forms should be completed depending on the work being undertaken.

An Application and Agreement for Network Services (AANS) form must be completed for services for the following existing connections requiring Horizon Power crew attendance:

- non-electrical overhead or underground disconnection / reconnection;
- disconnection for demolition.

Depending upon your specific requirements, a Connection Application form, Application for CT Metering Works or an Application for Underground Supply in an Overhead Area (the **Upgrade Forms**), are required for upgrades of underground services from single phase to three phase.

### Electrical overhead or underground disconnection/reconnection

The process for requesting an *electrical* overhead or underground disconnection/reconnection has not changed and you will need to submit a Preliminary Notice.

Alternatively, you can contact the Horizon Power Metering Team at [electricalnotices@horizonpower.com.au](mailto:electricalnotices@horizonpower.com.au) and submit a Preliminary Notice. No further documentation is required.

Preliminary Notices are available from *EnergySafety's* website at <https://www.commerce.wa.gov.au/energysafety> or by contacting *EnergySafety* on (08) 6251 1900

### **What you need to do**

A Preliminary Notice and Completion Notice must be submitted to the Horizon Power Connections Team for all existing connection work. Forms can be submitted by:

- Fax – (08) 6310 1044; or
- Email – [electricalnotices@horizonpower.com.au](mailto:electricalnotices@horizonpower.com.au)

If you require Horizon Power's attendance (for example, a disconnection or reconnection is required) please mark this on the Preliminary Notice.

Please note the Completion Notice must be submitted within **three** days of the work being completed. Horizon Power will not connect supply until a compliant Completion Notice has been received and processed.

### **What we will do**

If your Preliminary Notice is compliant, a service order will be issued within three to five Business days for our crews to attend the site.

**Please see below examples of ANPS forms for temporary and permanent supplies, AANS forms for mains connections and supply abolishment and upgrade forms for upgrade of underground services from single to three phase.**

# Application for a new power supply (ANPS)



If you require assistance completing this form, please refer to Horizon Power's website at [www.horizonpower.com.au](http://www.horizonpower.com.au) or contact Horizon Power on 1800 267 926 between 8am and 5pm weekdays. You can complete, scan and send a completed copy to [enquiries@horizonpower-reply.com.au](mailto:enquiries@horizonpower-reply.com.au), post it to Horizon Power, GPO Box P1145, Perth WA or print and fax a completed copy to (08) 6310 1044.

Please complete in BLOCK CAPITALS

\*Indicates a mandatory field

## Are you applying for a:

Temporary New Power Supply Connection (A Builder's supply)

Yes  No

(\$721.00 fee applies)

## OR

Permanent New Power Supply Connection  
(Permanent connections for new homes or businesses)

Yes  No

(\$300.00 fee applies)

Applicants customer reference number: \_\_\_\_\_

## Site details for power supply:

Site/Lot No: \_\_\_\_\_ Street No: \_\_\_\_\_ Street Name:\* \_\_\_\_\_

Suburb/Town/City:\* \_\_\_\_\_ Post Code:\* \_\_\_\_\_

Meter number (if applicable): \_\_\_\_\_

## Applicant details

Title:\* \_\_\_\_\_ Given names:\* \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Surname:\* \_\_\_\_\_

Sex: Male/Female Date of birth:\* \_\_\_\_\_ Drivers license number:\* \_\_\_\_\_

## Applicant details (to be completed by business applicants, contractors or builders)

Job title (if applicable): \_\_\_\_\_ Company name/ trading name (if applicable): \_\_\_\_\_

ABN/ACN (if applicable): \_\_\_\_\_

## Contact details

Phone: Home:\* \_\_\_\_\_ Is this number silent?  Yes  No Mobile: \_\_\_\_\_

Work: \_\_\_\_\_ Email: \_\_\_\_\_

## Postal address (for invoicing purposes, and if different to the site address above)

Street number/ unit number/ lot number: \_\_\_\_\_ Street Name: \_\_\_\_\_

Suburb/Town/City: \_\_\_\_\_ Post Code: \_\_\_\_\_ State: \_\_\_\_\_

or PO box number: \_\_\_\_\_

By ticking this box, you are entering into a binding agreement with Horizon Power for the requested Service, and you acknowledge that you have read, and agree to be bound by the Terms and Conditions set out below, including that you (as the Applicant) will pay the Fee (Agreement).

## Notes

1. Additional charges will apply if it is necessary to relocate Horizon Power electricity infrastructure assets in order to undertake the Works. The standard fees will not apply as a quotation to perform the works will be required. For further information, please contact your Horizon Power representative at your local depot.
2. Additional charges may apply if it is necessary for Horizon Power to undertake works outside the normal business hours of your local Horizon Power depot. The standard fees will not apply as a quotation to perform the works will be required. For further information, please contact your Horizon Power representative at your local depot.
3. To minimise delays, Horizon Power recommends that the Preliminary Notice be submitted at the same time as this Form is submitted. Horizon Power will not commence the Works until we have received the Preliminary Notice. A Preliminary Notice is required when an electrical contractor is to carry out electrical work.
4. Horizon Power will not undertake demolition works until the customer's account is finalised and a Horizon Power "Disconnection for Demolition notice has been issued to the customer by leaving it in the meter box.
5. Horizon Power will not energise a reconnection until we have received a compliant Completion Notice from the Electrical Contractor.

## Terms and conditions

### 1. Terms and conditions

These Terms and Conditions will form part of the Agreement unless Horizon Power notifies you in writing of any excluded Terms and Conditions.

### 2. Payment of fee

- 2.1 You must pay the Fee within 30 days of the date of Horizon Power's invoice.
- 2.2 If you are an electrical contractor or builder, it is up to you to recover the amount of the Fee from the person you are doing the electrical or building work for.

### 3. Credit Check

- 3.1 Horizon Power can enquire as to your credit status. You consent to Horizon Power making these enquiries. Horizon Power can decline to perform the Works if we do not receive an acceptable credit reference. Horizon Power will pay the costs associated with the credit check.
- 3.2 You acknowledge and agree that you will have no claim, right or cause of action against Horizon Power because we decline to perform the Works in the circumstances described in clause 3.1.

### 4. Commencement and Completion of Works

Horizon Power will use its best endeavours to complete the Works as soon as practicable from the time we process your Form and (if applicable) the Preliminary Notice. However, Horizon Power does not guarantee that it will complete the Works by a specified date.

### 5. License to access Site

By entering into this Agreement, you grant Horizon Power or you will ensure Horizon Power is granted an unconditional license to access the site for the purpose of undertaking the works from the date we process your form and (if applicable) the Preliminary Notice until the date the works have been completed.

### 6. Site conditions:

You must ensure that:

- 6.1 the site is safe and free from any obstruction or objects which may pose or give rise to a threat to the safety of Horizon Power's employees or contractors;
- 6.2 that Horizon Power is able to safely access the site from the date we process your form and (if applicable) the Preliminary Notice until the date the works have been completed.

### 7. Notification of other utilities and government authorities

You must notify the appropriate service utilities as well as the local government of the works to be undertaken at the Site.

### 8. Force Majeure

Horizon Power will not be liable to you for any loss, damage or expense (whether direct or Indirect Damage) caused by or attributable to Force Majeure.

## 9. Liability of the Parties

- 9.1 Horizon Power's liability to you is limited to the liability under the Energy Operators (Powers) Act 1979 (WA)
- 9.2 Subject to clause, damages under this Agreement are limited to damages for direct and foreseeable loss attributable to breach or default under this Agreement and neither Party will be liable to the other for any Indirect Damage.

## 10. Variation

- 10.1 This Agreement may only be varied by written agreement signed by both Horizon Power and you.
- 10.2 No variation will void this Agreement.

## 11. Application of Acts and By-Law

Nothing contained in these Terms and Conditions shall in any way limit the operation or effect of the Electricity Corporations Act 2005 (WA), the Electricity Industry Act 2004 (WA), the Energy Operators (Powers) Act 1979 (WA), the Electricity Act 1945 (WA) or any regulations, by-laws or orders made under these Acts.

## 12. Governing Law and jurisdiction

This Agreement is governed by the Law applicable in Western Australia. By entering into this Agreement, you agree that any disputes will be exclusively determined by the courts of Western Australia.

## 13. Additional Charges

- 13.1 Work is limited to the Works necessary to perform the Service that you have requested, unless Horizon Power otherwise advises you in writing.
- 13.2 If you cancel the requested Service, or you change the Service you want Horizon Power to undertake, you may be charged an administration fee of \$345.00 (inclusive of GST).
- 13.3 If it is necessary for Horizon Power to relocate its electricity infrastructure assets when undertaking the Works, then you will be charged an additional fee following a quotation for works for the relocation of the assets.

## Definitions

**Agreement** means the agreement between you and Horizon Power for the performance of the requested Service, together with the Terms and Conditions.

**Fees** means the fees specified for the Service, as outlined in the Form and in the Fees and Charges section of Horizon Power's website.

**Force Majeure** means any cause or event which is not reasonably within the control of Horizon Power.

**Form** means the Application and Agreement for Network Services form, completed and submitted by you.

**Indirect Damage** means any one or more of:

- (a) Any consequential loss, consequential damage or special damages however caused or suffered by the person, including any:
  - (i) Loss of (or loss of anticipated) opportunity, use, production, revenue, income, profits, business and savings; or
  - (ii) Loss due to business interruption;
  - (iii) Increased costs; or
  - (iv) Punitive or exemplary damages.

Whether or not the consequential loss or damage or special damage was foreseeable; or

- (b) In respect of contractual damages, damages which would fall within the second limb of the rule in Hadley v Baxendale [1854] 9 Exch. 342;
- (c) Any liability of the person to any other person, brought against the person by any other person, and the costs and expenses connected with the claim.

**Party** means you or Horizon Power.

**Site** means the address specified on the Form where Horizon Power will undertake the Works.

**Service** means the Service you have selected on the Form and requested Horizon Power to undertake at the Site.

**Works** means the electricity infrastructure works that Horizon Power will undertake to complete the necessary Service.

**You** mean the person, corporate entity or electrical contractor who has completed and submitted the Form.



# Application and Agreement for Network Services (AANS)

To be used for application for the following services:

- Non-electrical disconnection/ reconnection (overhead or underground)
- Disconnection for demolition (supply abolishment)

Please complete in BLOCK CAPITALS

\*Indicates a mandatory field

Applications for other Network Services including temporary power supply connection and domestic underground mains connections (permanent power supply connection), please use the 'Application for a New Power Supply' (ANPS) Form available on our website. The way you apply for the upgrade of an underground service from single phase to three phase has not changed.

If you require assistance completing this form, please refer to Horizon Power's website at [www.horizonpower.com.au](http://www.horizonpower.com.au) or contact Horizon Power on 1800 267 926 between 8am and 5pm weekdays. You can complete, scan and send a completed copy to [enquiries@horizonpower-reply.com.au](mailto:enquiries@horizonpower-reply.com.au), post it to Horizon Power, GPO Box P1145, Perth WA or print and fax the completed copy to (08) 6310 1044.

## Site details for power supply:

Builder/electrical contractors please note that you must insert your own details here

Surname:\* | | First name:\* | |

Site/Lot No:\* | | Street No:\* | | Street Name:\* | |

Suburb/Town/City:\* | | Post Code:\* | |

Company/trading name (if applicable): | | ABN/ACN (if applicable): | |

## Mailing address (if different to the address listed above)

PO Box Number (if applicable): | |

Site/Lot No:\* | | Street No:\* | | Street Name:\* | |

Suburb/Town/City:\* | | Post Code:\* | |

## Site details

Site/Lot No:\* | | Street No:\* | | Street Name:\* | |

Suburb/Town/City:\* | | Post Code:\* | |

Meter number (if applicable): | |

Phone: Home:\* | | Work: | | Mobile: | |

Fax: | | Email: | |

## Services (please tick the box on the right to indicate the service(s) you require)

## Service fee (inclusive of GST)

Disconnection/reconnection of overhead/underground service (non electrical work) \$257.00

Disconnection for demolition (supply abolishment) No charge

Demolition company name and licence number: | |

Additional comments: | |

By ticking this box, you are entering into a binding agreement with Horizon Power for the requested Service, and you acknowledge that you have read, and agree to be bound by the Terms and Conditions set out below, including that you (as the Applicant) will pay the Fee (Agreement).

## Notes

1. Additional charges will apply if it is necessary to relocate Horizon Power electricity infrastructure assets in order to undertake the Works. The standard fees will not apply as a quotation to perform the works will be required. For further information, please contact your Horizon Power representative at your local depot.
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## Terms and conditions

### 1. Terms and conditions

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### 2. Payment of fee

- 2.1 You must pay the Fee within 30 days of the date of Horizon Power's invoice.
- 2.2 If you are an electrical contractor or builder, it is up to you to recover the amount of the Fee from the person you are doing the electrical or building work for.

### 3. Credit Check

- 3.1 Horizon Power can enquire as to your credit status. You consent to Horizon Power making these enquiries. Horizon Power can decline to perform the Works if we do not receive an acceptable credit reference. Horizon Power will pay the costs associated with the credit check.
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### 4. Commencement and Completion of Works

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### 6. Site conditions:

You must ensure that:

- 6.1 the site is safe and free from any obstruction or objects which may pose or give rise to a threat to the safety of Horizon Power's employees or contractors;
- 6.2 that Horizon Power is able to safely access the site from the date we process your form and (if applicable) the Preliminary Notice until the date the works have been completed.

### 7. Notification of other utilities and government authorities

You must notify the appropriate service utilities as well as the local government of the works to be undertaken at the Site.

### 8. Force Majeure

Horizon Power will not be liable to you for any loss, damage or expense (whether direct or Indirect Damage) caused by or attributable to Force Majeure.

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- 9.1 Horizon Power's liability to you is limited to the liability under the Energy Operators (Powers) Act 1979 (WA)
- 9.2 Subject to clause, damages under this Agreement are limited to damages for direct and foreseeable loss attributable to breach or default under this Agreement and neither Party will be liable to the other for any Indirect Damage.

## 2. Variation

- 10.1 This Agreement may only be varied by written agreement signed by both Horizon Power and you.
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## 3. Application of Acts and By-Law

Nothing contained in these Terms and Conditions shall in any way limit the operation or effect of the Electricity Corporations Act 2005 (WA), the Electricity Industry Act 2004 (WA), the Energy Operators (Powers) Act 1979 (WA), the Electricity Act 1945 (WA) or any regulations, by-laws or orders made under these Acts.

## 4. Governing Law and jurisdiction

This Agreement is governed by the Law applicable in Western Australia. By entering into this Agreement, you agree that any disputes will be exclusively determined by the courts of Western Australia.

## 5. Additional Charges

- 13.1 Work is limited to the Works necessary to perform the Service that you have requested, unless Horizon Power otherwise advises you in writing.
- 13.2 If you cancel the requested Service, or you change the Service you want Horizon Power to undertake, you may be charged an administration fee of \$345.00 (inclusive of GST).
- 13.3 If it is necessary for Horizon Power to relocate its electricity infrastructure assets when undertaking the Works, then you will be charged an additional fee following a quotation for works for the relocation of the assets.

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**Fees** means the fees specified for the Service, as outlined in the Form and in the Fees and Charges section of Horizon Power's website.

**Force Majeure** means any cause or event which is not reasonably within the control of Horizon Power.

**Form** means the Application and Agreement for Network Services form, completed and submitted by you.

**Indirect Damage** means any one or more of:

- (a) Any consequential loss, consequential damage or special damages however caused or suffered by the person, including any:
  - (i) Loss of (or loss of anticipated) opportunity, use, production, revenue, income, profits, business and savings; or
  - (ii) Loss due to business interruption;
  - (iii) Increased costs; or
  - (iv) Punitive or exemplary damages.

Whether or not the consequential loss or damage or special damage was foreseeable; or

- (b) In respect of contractual damages, damages which would fall within the second limb of the rule in Hadley v Baxendale [1854] 9 Exch. 342;
- (c) Any liability of the person to any other person, brought against the person by any other person, and the costs and expenses connected with the claim.

**Party** means you or Horizon Power.

**Site** means the address specified on the Form where Horizon Power will undertake the Works.

**Service** means the Service you have selected on the Form and requested Horizon Power to undertake at the Site.

**Works** means the electricity infrastructure works that Horizon Power will undertake to complete the necessary Service.

**You** mean the person, corporate entity or electrical contractor who has completed and submitted the Form.

## Connection Application

### For the Design and Quotation of an Electricity Connection

This Connection Application is designed to assist us make your connection as efficient as possible. This information will help us to understand your requirements for electricity supply, assess whether any electrical infrastructure is required to supply electricity and estimate the cost. It is important to complete all fields relevant to the connection you are seeking to avoid delays in receiving the estimate and quotation. You may require assistance from an electrical consultant to complete some of the information required in this form. If you would like an electrical consultant to represent you in lodging the Connection Application, please complete the relevant details in Part A and sign where indicated.

This form will enable Horizon Power to connect you if you require supply for:

- A commercial or industrial property
- More than three domestic dwellings on a single green title lot
- A business that includes any of the equipment or motors listed in Part B – Connection Details below.
- A business that requires a CT type meter installation (generally connections requiring more than 100A)
- Domestic lots that exceed the maximum load limits for town supply as specified in the Western Australian Electrical Requirements, Section 13.

If you are seeking a residential connection that does not exceed the conditions above, please refer to our Application for Underground Supply in an Overhead Area form, which can be obtained from our website [www.horizonpower.com.au](http://www.horizonpower.com.au) under Residential forms.

This Connection Application is divided into parts according to the requirements of your supply. The parts of the form are as follows:

Part	Description
Part A	Applicant's information. All applicants must complete this section in full.
Part B	This part is required if you are connecting a commercial or industrial property or if your business operation is deemed excessive or disturbing. You will require assistance from your electrical consultant and must complete this part in full. The charge is for standard services. For loads above the standard supply, the network may need to be upgraded. If so, a separate quote will be issued for the upgrade. Please refer to the Western Australian Distribution Connections Manual for the definitions of standard supply for Horizon Power networks.
Part C	Multiple units/dwellings. This part is required only if you are connecting three or more domestic dwellings or units. You will require assistance from your electrical consultant and must complete this part in full.
Part D	Supply arrangement options. This part must be completed in full by all applicants and will require assistance from your electrical consultant.
Part E	Checklist of attachments. At the end of this application is a checklist of the diagrams, documents and information needed to assist with your connection. Please use this list to ensure you have enclosed all necessary documents. You will require assistance from your electrical consultant to complete this part.

### Submission of this application

When completed, please return this application and attachments to:

#### Regional Centres:

<b>Karratha</b>	Stovehill Road, KARRATHA WA 6714	Ph: (08) 9159 7250 karratha@horizonpower.com.au	Fax: (08) 9159 7288
<b>Port Hedland</b>	Anderson Street, PORT HEDLAND WA 6721	Ph: (08) 9173 8282 porthedland@horizonpower.com.au	Fax: (08) 9173 2339
<b>Kununurra</b>	Messmate Way, KUNUNURRA WA 6743	Ph: (08) 9166 4700 kununurra@horizonpower.com.au	Fax: (08) 9166 4720

Regional Centres continued:

<b>Carnarvon</b>	Corner Iles Road and Robinson Street, CARNARVON WA 6701	Ph: (08) 9941 6299 carnarvon@horizonpower.com.au	Fax: (08) 9941 6201
<b>Esperance</b>	143 Sims Street, ESPERANCE WA 6450	Ph: (08) 9072 3400 esperance@horizonpower.com.au	Fax: (08) 9072 3401
<b>Broome</b>	Lot 1050 McDaniel Road, BROOME WA 6725	Ph: (08) 9192 9900 broome@horizonpower.com.au	Fax: (08) 9192 9901

### Connection Application process

- Open an electricity account with us and request a Customer Reference Number (CRN).
- Give your builder the CRN so they can quote this on all correspondence.
- Complete this form and return to your local Horizon Power office so we can provide a free of charge estimate. Your builder or electrician can assist with this.
- Sign the Request to Provide a Formal Quote form included with the estimate and return to us. A fee is payable for the formal quote.
- If you want to proceed with the work based on the formal quote, simply sign the Quote Acceptance form and return to us.
- We will then issue an invoice for the outstanding balance and will commence scheduling and construction when this is paid.

We aim to acknowledge your application within three to four business days of receipt of the Connection Application form and provide an estimate or formal quote within four weeks.

As soon as you have paid the Formal Quote, we will commence scheduling and procurement of materials.

Construction will typically commence within 12 weeks from receipt of payment. This allows for the procurement of long lead times items, for example, transformers, which have a usual delivery time averaging between eight and 12 weeks.

When connected, your supply will be bound by the Standard Form Contract, which can be found at [www.era.wa.gov.au](http://www.era.wa.gov.au)

### Part A - General, for all applicants

This part must be completed by all applicants.

I confirm that the electrical consultant/contractor identified below has been appointed to represent me in relation to this connection application.

Signature of applicant: \_\_\_\_\_ Date:

#### Name of applicant (for tax invoice purposes)

Is the applicant the lot owner?  Yes  No

If 'No', please provide authorisation for the work as specified in Part E of this application

Company name: \_\_\_\_\_ ABN:

Contact name: Title: \_\_\_\_\_ Given name: \_\_\_\_\_ Surname: \_\_\_\_\_

Current address: \_\_\_\_\_

Town: \_\_\_\_\_ Postcode:

Contact number: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile:             Fax: \_\_\_\_\_

Email: \_\_\_\_\_

#### Postal address (for tax invoice purposes)

Town: \_\_\_\_\_ Postcode:

**Electrical consultant / electrical contractor**

Business/Company name: \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact person: \_\_\_\_\_

Contact number: Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Site connection required details**

Lot no. \_\_\_\_\_ Street number: \_\_\_\_\_ Street: \_\_\_\_\_

Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact number: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_

**Type of connection**

Commercial     Multi residential     Hotel/motel

Industrial (provide details, eg. steel fabrication workshop)

**Connection required for:**

New installation     Temporary supply (less than one year)

Alterations or additions to existing installation     New customer

Other (please specify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date connection required

If you do not require a temporary supply, how long do you anticipate your site will be connected to Horizon Power?

Medium term (up to five years)

Long term (more than five years)

**Please allow a minimum of three months from receipt of payment for connection to be provided by Horizon Power.**

WAPC application number (if subdivision / amalgamation) \_\_\_\_\_

Are there multiple units?     Yes     No    If 'Yes', please complete Part C of this application

## Part B - Load details

The information in this part is required to ensure Horizon Power provides an appropriate connection for your facility. You will require assistance from your electrical consultant to complete this part.

**Please provide all information as asked in the relevant sections.**

If you have a new installation, please ensure you have provided all information required for a New Load only. If you have alterations or additions to an existing installation, please ensure you have provided all information required in Part B.

### Existing load

Maximum demand | \_\_\_\_\_ | Amps/phase or | \_\_\_\_\_ | kVA

Present consumption | \_\_\_\_\_ | kWh/day | \_\_\_\_\_ | Existing tariff

### New load

Note: For alterations and additions to an existing installation, please add the additional load to the existing load and provide a total demand figure.

### Estimated total maximum demand

Initial total loading | \_\_\_\_\_ | Amps/phase or | \_\_\_\_\_ | kVA by | d | d | m | m | y | y | (date)

Ultimate total loading | \_\_\_\_\_ | Amps/phase or | \_\_\_\_\_ | kVA by | d | d | m | m | y | y | (date)  
(must be completed)

### Estimated total consumption (must be completed)

Initial | \_\_\_\_\_ | kWh/day      Ultimate | \_\_\_\_\_ | kWh/day

Method used to estimate load

AS/NZ3000       Volt amps (VA)/m2       Direct reading / load survey

Other (please specify) | \_\_\_\_\_ |

### Load pattern

Normal operating hours (per week/day) | \_\_\_\_\_ |

Normal operating hours (per weekend) | \_\_\_\_\_ |

Weekly operation pattern (eg. Monday to Friday or seven days a week) | \_\_\_\_\_ |

Annual operating pattern (if there is a seasonal variation) | \_\_\_\_\_ |

### Connection details

Please tick:       Low voltage supply       High voltage supply

### CT Metering (for loads of more than 100 amps)

Is/are CT meter/s required?     Yes     No    If 'Yes', type     S     T     W

If yes, your consultant will need to submit an application for CT metering. Please find the form at [www.horizonpower.com.au/documents/APPLICATION\\_FOR\\_CT\\_METERING\\_WORKS\\_FORM.PDF](http://www.horizonpower.com.au/documents/APPLICATION_FOR_CT_METERING_WORKS_FORM.PDF)

**Equipment and motor details**

Please indicate if the type of electrical equipment proposed for use in the installation falls into the following motor or disturbing equipment categories then complete the following sections.

*Please make extra copies of the table if necessary.*

- Motors (eg. pumps, compressors, conveyors, crushers)
- Power converting equipment (eg. rectifiers, inverters, degaussing equipment, variable speed motor drives, X-Ray machines)
- Arcing devices (eg. arc furnaces, welding equipment, discharge lamps)
- Magnetic core equipment (eg. voltage regulating transformers, induction furnaces)
- Power factor correction/harmonic mitigating equipment (eg. reactors/chokes, capacitors)

**Details of motors**

Motor	1	2	3	4
Is the motor new or existing?				
Number of starts (per day/hour/min/sec)				
Motor size (kW)				
Starting device (D.O.L. star delta, close transition, autotransformer, soft start, liquid resistance starter)				
Other (please specify)				
Any other relevant information				

**Details of equipment**

Equipment	1	2	3	4
Type of equipment				
Is it new or existing?				
Number of disturbances (per day/hour/min/sec)				
Device power rating (kW)				
Any other relevant information				

**Note:** Disturbing equipment can affect the quality of the electricity supply to other customers connected to the electricity network. Horizon Power may require you to mitigate the disturbances caused by this equipment.



## Part C - Multiple units

You will require assistance from your electrical consultant to complete this part.

Total number of units

Total number of CT meters required

Number of S type CTs  Unit numbers (if known)

Number of T type CTs  Unit numbers (if known)

Number of W type CTs  Unit numbers (if known)

## Part D - Supply arrangement options

Where your supply requires a transformer you may wish to select one of the following supply arrangement options. We will endeavour to meet your request, but cannot guarantee to do so.

You will require assistance from your electrical consultant to complete this part. Please tick the box to indicate the type of preferred power arrangements.

### Low voltage power supply options

These substation options are generally suitable for loads up to 2MVA.

Horizon Power owns and is responsible for all equipment within the substation.

**District substation**

As well as providing a connection for your premises, a district substation is also connected to Horizon Power's network in the street. This means that if the transformer fails, a limited backup supply may be available from the street until the transformer is repaired. Backup supplies may only support critical essential services and may be insufficient to support air conditioning and other high-energy use equipment.

**Sole use substation**

With a sole use substation there is no interconnection with Horizon Power's low voltage network in the street. If the transformer fails, you will be without power until it can be repaired or suitable portable back-up generation can be installed.

**Note:** There may be network operational or power quality reasons for installing either a district or sole-use substation. Horizon Power will therefore make the final decision.

### High voltage power supply options

These options are generally suitable for loads above 1MVA. The customer owns and is responsible for all equipment within the substation other than Horizon Power's metering unit and any high voltage switches connecting the substation to the Horizon Power network.

**Overhead supply area, single connection**

Your premises will be connected to the high voltage network via a single cable. If the cable fails, you will be without power until it can be replaced. This could take up to 24 hours depending on circumstances.

**Overhead supply area, dual connection**

Your premises will be connected to the high voltage network via two separate cables. If one cable fails, you will be without power only until the network can be switched to provide supply via the second cable. This should normally occur within two hours.

**Underground supply area, dual connection**

The only option in an underground supply area is for your premises to be connected to the high voltage network via two separate cables. If one cable fails, you will be without power only until the network can be switched to provide supply via the second cable. This should normally occur within two hours.

**Note:**

1. High voltage supplies are usually fed from a single network feeder. Whether you have a single or dual connection, a fault on the feeder will result in loss of supply until the feeder can be repaired.
2. The above supply restoration times are indicative only and no guarantee of service level is implied.

**Supply with a higher level of security**

Please tick this box if you require a power supply arrangement with a greater level of security than is offered by the standard arrangements above.

**Part E - Additional information - checklist**

If you have engaged an electrical consultant to act on your behalf, it is essential that you have signed Part A to indicate that this is the case, authorising him or her to act as your representative.

Yes, I have engaged a consultant to represent me and have signed the appropriate requirement in Part A.

The following information is also important and will help us design the most suitable electricity supply for your installation.

Copy of site plan/layout of installation, showing position of all electrical distribution, for example, switchboards and main cable routes

Electrical single line diagram of installation, detailing all primary plant ratings, for example, rating of fixed plant, cable rating and protective devices installed

Equipment technical information data-sheet for equipment in Part B, section 6 - for example, voltage and current harmonic contents and starting characteristics

Earthing details

Load profiles, if available

Have you done a feasibility assessment? Please tick this box if you have done a business feasibility assessment, as it would help us understand how we can manage your connection and ongoing supply requirements

If you are not the owner of the lot, you must supply a letter from the owner giving authorisation for infrastructure to be installed for the purpose of a supply connection. This infrastructure may be located within the boundary of the land.

Yes, I have attached a letter from the owner of the lot giving authorisation for the work requested in this application

## COMPLETING PRELIMINARY AND COMPLETION NOTICES

### SECTION 1

#### 1 Details of installation, network operator and retailer

Owner/occupier name			Builder's name			Meter No. (if existing)		
Lot No.	Unit No.	Street No.	Street name		Suburb/Town		Post code	
Directions (please provide sufficient information)								
Network operator (name)		Ref No.		Electricity retailer (if new connection)		Ref No.		

#### The following information must be submitted on all Notices:

- Owner/Occupier name;
- Address (including postcode and suburb);
- Network Operator (always Horizon Power).

When completing Preliminary Notices and Completion Notices for new connections (temporary or permanent) the installation number/reference number must be included. This is an 8 digit number e.g. 10200009.

When completing Preliminary Notices and Completion Notices for services on existing connections, the Meter Number must be included.

Please note that if you are undertaking work on multiple units you must submit Notices for each individual unit. If it is a New Connection the Customer will need to contact Horizon Power on 1800 267 926 (Residential) or 1800 737 036 (Business) to be issued with the correct Installation Numbers. For existing connections, please include the meter number at the site.

#### If you are submitting;

- a Design and Quotation Acceptance (DQA) please include the Quote Number or Work Request number you were given by the Depot.
- Notices for Transportables, Please provide a skid or chassis number and (if possible) final destination.

## COMPLETING PRELIMINARY AND COMPLETION NOTICES

### SECTION 2

#### 2 Details of proposed electrical work (indicate number of items in each category unless indicated otherwise)

Water heaters	Lighting points	10 amp socket outlets	Socket outlets =>15 amps	RCDs	Calc. maximum demand (amps)		
Stoves/ovens/hot plates	Motors	Pool/spa equipment	Air conditioning/refrigeration equipment	Smoke alarms	Consumers mains size (sq mm)		
Alternative electricity supply? (tick if yes and provide description in comments)		Is there equipment in hazardous areas? (tick if yes)		Other fixed electrical equipment (show kW rating):			
<b>For new connection (tick) if other, details in "comments"</b>	Single phase 240v	Single phase 480v	Three phase	LV CT meeting	HV connection	Builder/Temp Supply	Unmetered supply
<b>For existing connection (tick)</b>	Single to multiphase	Subs to masters	New consumers mains	Temp. consumers mains			
Domestic	Commercial	Shopping centre	Light industrial	Mining	Underground	Overhead	
<b>For multiple connection</b>	No. of points of supply (WAER s.3.9)		No. of units		No. of common services		
<b>Comments:</b>							

The following information must be included on all Preliminary Notices and Completion Notices:

- Calculated Maximum Demand (amperes);
- Consumer Main Size (millimetres squared);
- Type of connection – Domestic, Commercial, Shopping Centre, Light Industrial or Mining;
- Whether the work is for an underground or overhead supply.

**For new connections:**

- Select the meter type –Single Phase, Three Phase, LV CT Metering or HV Connection
- If a builders/temporary supply or unmetered supply is required, please tick the applicable box.

**For an existing connection:**

- Select what you are doing to the meter (single to multiphase, subs to master, new consumers mains or temporary consumers mains); or
- Advise of the work being carried out (for example RCD installations, smoke alarm, upgrade of wiring etc) in the comments field.

## COMPLETING PRELIMINARY AND COMPLETION NOTICES

### SECTION 3

#### 3 General information (please tick appropriate boxes. If "Yes" to any of the questions, provide details)

Is a ruling required for this work?	No <input type="checkbox"/>	Yes <input type="checkbox"/>	If "yes" to any questions, provide details:
Is there any electrical work for which you are not responsible?	No <input type="checkbox"/>	Yes <input type="checkbox"/>	
Is Network Operator attendance required?	No <input type="checkbox"/>	Yes <input type="checkbox"/>	

- Is a ruling required for this work?* I.e. Is an Inspector needed to instruct how the work needs to be carried out?
- Is there any electrical work for which you are not responsible?* E.g. existing wiring at the premise that wasn't completed by yourself etc.
- Is network operator attendance required?\** I.e. Is the Horizon Power Crew required to do work? For example install and energise a new connection or reconnect/disconnect an existing connection? If this work is required please tick "Yes" and provide the reason why in the box beside. If Horizon Power is not required write "notification only" on your notice and tick "No".

\*An ANPS, AANS or an Upgrade Form will need to be completed (as applicable) for any job that requires a Horizon Power crew to attend the site and carry out works. The Preliminary Notice will not be processed without an ANPS, AANS or an Upgrade Form (as applicable).

You do not need to submit an ANPS, AANS or an Upgrade Form if the works being completed are covered under a project number which has been set up as a Design and Quotation Acceptance (DQA). For example large projects (CT meter, HV CT meter) etc.

Please ensure that:

- All fields are completed on the ANPS or AANS. If the information on the Preliminary Notice and the ANPS or AANS Forms do not match, or any information on either of the forms are missing or incomplete, we will return all forms to you for completion and/or amendment.
- A meter number is included if it is an existing connection or if you require a supply abolishment.
- Other than in the case of a supply abolishment, the Preliminary Notice /Completion Notice number **must** be provided.

## COMPLETING PRELIMINARY AND COMPLETION NOTICES

### SECTION 4 (Notice of Completion Only)

#### 4 Certification of electrical installing work (please tick appropriate boxes)

(a) Are you aware of any parts of the electrical installation that do not meet the requirements of the <i>Electricity (Licensing) Regulations 1991</i> or are unsafe?	No <input type="checkbox"/> Yes <input type="checkbox"/>	If "Yes", provide details:
(b) Does the installation fully comply with Part 2 of the "Wiring Rules" (and therefore a 'Part 1 solution' has not been used)?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If "No", provide details:
(c) Has the electrical installing work subject of this Notice been connected to the electricity supply?	No <input type="checkbox"/> Yes <input type="checkbox"/>	If "Yes", provide date meter/site connected and energised:
(d) If not connected to electricity supply, is this electrical installing work subject of this Notice safe and ready to be connected?	No <input type="checkbox"/> Yes <input type="checkbox"/>	If "No", provide details:
(e) The electrical installing work subject of this Notice has been checked and tested and found to comply with the <i>Electricity (Licensing) Regulations 1991</i> , by the following electrician: Name (please print): _____ EW <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
(f) I certify that: i) this Notice has been duly completed; ii) the electrical installing work subject of this Notice has been completed; and iii) any such electrical installing work carried out by an electrical worker or workers complies with the <i>Electricity (Licensing) Regulations 1991</i> .		
<b>Details of Nominee</b> Surname: _____ Please Print Signature: _____ EW Licence No: EW _____ Date (Notice of Completion): _____		<b>Details of electrical contractor/in-house electrical installer</b> Business Name: _____ Business Address: _____ Phone Number: _____ Facsimile Number: _____ EC/IH Licence No: _____ Show EC or IH Prefex

Section 4 comprises the Notice of Completion. The Notice of Completion is to certify that the work completed was performed by an accredited Electrician and completed safely as per Energy Safety's requirements.

You must ensure that **all** boxes in this section are answered and checked in order that your Completion Notice may be processed. If the Notice is incomplete, it will be returned to you.

Please also ensure that you provide your Electrical Worker's number and nominee. You must also sign and date the Notice, and include all company details in order for the Notice to be accepted.

**Please see below completed examples of Preliminary Notices and Completion Notices for work on both existing and new connections.**



**EXISTING CONNECTION EXAMPLE**  
To be submitted **prior** to proposed work commencing.

# Preliminary Notice No. 2392101

This Notice must be completed and sent to the relevant network operator at the required time, as prescribed in the *Electricity (Licensing) Regulations 1991*.

## 1 Details of installation, network operator and retailer

Existing connections must include the meter no.

Owner/occupier name	Julie Berry		Builder's name	-		Meter No. (if existing)	2118456789			
Lot No.	286	Unit No.	Street No.	6	Street name	McDonald St	Suburb/Town	Karratha	Post code	6714
Directions (please provide sufficient information)										
Network operator (name)	Horizon Power					Electricity retailer (if new connection)				

## 2 Details of proposed electrical work (indicate number of items in each category unless indicated otherwise)

Water heaters		Lighting points		10 amp socket outlets		Socket outlets =>15 amps		RCDs		Calc. maximum demand (amps)	32
Stoves/ovens/hot plates		Motors		Pool/spa equipment		Air conditioning/refrigeration equipment		Smoke alarms		Consumers mains size (sq mm)	10
Alternative electricity supply? (tick if yes and provide description in comments)											
Is there equipment in hazardous areas? (tick if yes)											
Other fixed electrical equipment (show kW rating):											
For new connection (tick) if other, details in "comments"	Single phase 240v	Single phase 480V	Three phase	LVCT meeting	HV connection	Builder/Temp Supply	Unmetered supply				
For existing connection (tick)	Single to multiphase	Subs to masters	New consumers mains	Temp. consumers mains							
Domestic	<input checked="" type="checkbox"/>	Commercial	Shopping centre	Light industrial	Mining	Underground	Overhead				
For multiple connection	No. of points of supply (WAER s.3.9)			No. of units		No. of common services					
Comments:											

## 3 General information (please tick appropriate boxes. If "Yes" to any of the questions, provide details)

Is a ruling required for this work?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	If "yes" to any questions, provide details: E.g. Disconnect/reconnect required.
Is there any electrical work for which you are not responsible?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	
Is Network Operator attendance required?	No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	

**please do not write in this area**

All fields in this section must be completed.



For submission of Preliminary Notice:	
Nominee Name:	Terrence Dale
Nominee Signature:	T. Dale
Date:	11/7/13
Details of electrical contractor/in-house electrical installer	
Business Name:	Dale Elect h021067
Business Address:	26 Spark D:20130711100605+08'00'11/07/2013 10:06:05
Phone Number:	0400 000 23
Facsimile Number:	9 876 54 32
EC/IH Licence No:	E C 4 4 4 4
Show EC or IH Prefex	

h021067  
D:20130711100605+08'00'11/07/2013 10:06:05  
Marked set by h021067



**NEW CONNECTION EXAMPLE**  
To be submitted prior to proposed work commencing.

# Preliminary Notice

No. 2392101

This Notice must be completed and sent to the relevant network operator at the required time, as prescribed in the *Electricity (Licensing) Regulations 1991*.

## 1 Details of installation, network operator and retailer

Owner/occupier name	Julie Berry		Builder's name	-		Meter No. (if existing)				
Lot No.	286	Unit No.	Street No.	6	Street name	McDonald St	Suburb/Town	Karratha	Post code	6714
Directions (please provide sufficient information)										
<b>New Connections must include the reference/installation no.</b>										
Network operator (name)	Horizon Power			10266610		Electricity retailer (if new connection)				

## 2 Details of proposed electrical work (indicate number of items in each category unless indicated otherwise)

Water heaters		Lighting points		10 amp socket outlets		Socket outlets =>15 amps		RCDs		Calc. maximum demand (amps)	32
Stoves/ovens/hot plates		Motors		Pool/spa equipment		Air conditioning/refrigeration equipment		Smoke alarms		Consumers mains size (sq mm)	10
Alternative electricity supply? (tick if yes and provide description in comments)											
Is there equipment in hazardous areas? (tick if yes)											
Other fixed electrical equipment (show kW rating):											
For new connection (tick) if other, details in "comments"	Single phase 240v	Single phase 480V	Three phase	<input checked="" type="checkbox"/>	LVCT meeting	HV connection	Builder/Temp Supply	Unmetered supply			
For existing connection (tick)	Single to multiphase	Subs to masters	New consumers mains		Temp. consumers mains						
Domestic	Commercial	Shopping centre	Light industrial		Mining		Underground	Overhead			
For multiple connection	No. of points of supply (WAER s.3.9)			No. of units			No. of common services				
Comments:											

## 3 General information (please tick appropriate boxes. If "Yes" to any of the questions, provide details)

Is a ruling required for this work?	No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	If "yes" to any questions, provide details: E.g. Horizon Power to install and energise meter.
Is there any electrical work for which you are not responsible?	No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/>	
Is Network Operator attendance required?	No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	

**please do not write in this area**

All fields in this section must be completed.

For submission of Preliminary Notice:

Nominee Name: Terrence Dale

Nominee Signature: T. Dale

Date: 11/07/13

Details of electrical contractor/in-house electrical installer

Business Name: Dale Electrical

Business Address: 26 Spark Way, Karratha 6714

Phone Number: 0400 000 123

Facsimile Number: 9 876 5432

EC/IH Licence NoE C 004444

Show EC or IH Prefex





# Notice of Completion

No. **2392101**

This Notice must be completed and sent to the relevant network operator at the required time, as prescribed in the *Electricity (Licensing) Regulations 1991*.

## 1 Details of installation, network operator and retailer

Existing connections must include the meter no.

Owner/occupier name	Julie Berry		Builder's name	-		Meter No. (if existing)	2118456789			
Lot No.	286	Unit No.	Street No.	6	Street name	McDonald St	Suburb/Town	Karratha	Post code	6714
Directions (please provide sufficient information)										
Network operator (name)	Horizon Power			Ref No.		Electricity retailer (if new connection)		Ref No.		

## 2 Details of proposed electrical work (indicate number of items in each category unless indicated otherwise)

Water heaters		Lighting points		10 amp socket outlets		Socket outlets =>15 amps		RCDs		Calc. maximum demand (amps)	32
Stoves/ovens/hot plates		Motors		Pool/spa equipment		Air conditioning/refrigeration equipment		Smoke alarms		Consumers mains size (sq mm)	10
Alternative electricity supply? (tick if yes and provide description in comments)											
Is there equipment in hazardous areas? (tick if yes)											
Other fixed electrical equipment (show kW rating):											
For new connection (tick if other, details in "comments")	Single phase 240v	Single phase 480v	Three phase	LVCT meeting	HV connection	Builder/Temp Supply	Unmetered supply				
For existing connection (tick)	Single to multiphase	Subs to masters	New consumers mains	X	Temp. consumers mains						
Domestic	X	Commercial	Shopping centre	Light industrial	Mining	Underground	Overhead				
For multiple connection	No. of points of supply (WAER s.3.9)			No. of units			No. of common services				
Comments:											

## 3 General information (please tick appropriate boxes. If "Yes" to any of the questions, provide details)

Is a ruling required for this work?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	If "yes" to any questions, provide details: E.g. Disconnect/reconnect required.
Is there any electrical work for which you are not responsible?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	
Is Network Operator attendance required?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	

## 4 Certification of electrical installing work (please tick appropriate boxes)

(a) Are you aware of any parts of the electrical installation that do not meet the requirements of the <i>Electricity (Licensing) Regulations 1991</i> or are unsafe?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	If "Yes", provide details:
(b) Does the installation fully comply with Part 2 of the "Wiring Rules" (and therefore a 'Part 1 solution' has not been used)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If "No", provide details:
(c) Has the electrical installing work subject of this Notice been connected to the electricity supply?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	If "Yes", provide date meter/site connected and energised:
(d) If not connected to electricity supply, is this electrical installing work subject of this Notice safe and ready to be connected?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	If "No", provide details:
(e) The electrical installing work subject of this Notice has been checked and tested and found to comply with the <i>Electricity (Licensing) Regulations 1991</i> , by the following electrician: Name (please print): T. Dale <b>Ew7DDDDDD7</b>		
(f) I certify that: i) this Notice has been duly completed; ii) the electrical installing work subject of this Notice has been completed; and iii) any such electrical installing work carried out by an electrical worker or workers complies with the <i>Electricity (Licensing) Regulations 1991</i> .		T. Dale 11/07/13
Details of Nominee Surname: DALE Please Print Signature: T. Dale EW Licence No: EW 1_4_4_4_3_4_		Details of electrical contractor/in house electrical installer Business Name: Dale Electrical Business Address: 26 Spark Way, Karratha 6714 Phone Number: 0400 000 123 Facsimile Number: 9 876 5432 EC/IH Licence No: E_C_0_0_4_4_4_4_
Date (Notice of Completion): 11/07/13		Show EC or IH Prefix

Notice of Completion is the date the work was completed.



# Notice of Completion

No. **2392101**

This Notice must be completed and sent to the relevant network operator at the required time, as prescribed in the *Electricity (Ucensing) Regulations 1991*.

## 1 Details of installation, network operator and retailer

Owner/occupier name	Julie Berry		Builder's name	-		Meter No. (if existing)				
Lot No.	286	Unit No.	Street No.	6	Street name	McDonald St	Suburb/Town	Karratha	Post code	6714
Directions (please provide sufficient information)										
New Connections must include the reference/installation no.										
Network operator (name)	Horizon Power		Ref No.	10266610		Electricity retailer (if new connection)		Ref No.		

## 2 Details of proposed electrical work (indicate number of items in each category unless indicated otherwise)

Water heaters		Lighting points		10 amp socket outlets		Socket outlets =>15 amps		RCDs		Calc. maximum demand (amps)	32
Stoves/ovens/hot plates		Motors		Pool/spa equipment		Air conditioning/refrigeration equipment		Smoke alarms		Consumers mains size (sq mm)	10
Alternative electricity supply? (tick if yes and provide description in comments)											
Is there equipment in hazardous areas? (tick if yes)											
Other fixed electrical equipment (show kW rating):											
For new connection (tick if other, details in "comments")	Single phase 240v	Single phase 480v	Three phase	X	LVCT meeting	HV connection	Builder/Temp Supply	Unmetered supply			
For existing connection (tick)	Single to multiphase	Subs to masters	New consumers mains		Temp. consumers mains						
Domestic	Commercial	Shopping centre	Light industrial		Mining		Underground	Overhead			
For multiple connection	No. of points of supply (WAER s.3.9)		No. of units			No. of common services					
Comments:											

## 3 General information (please tick appropriate boxes. If "Yes" to any of the questions, provide details)

Is a ruling required for this work?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	If "yes" to any questions, provide details: E.g. Horizon Power to install and energise meter
Is there any electrical work for which you are not responsible?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	
Is Network Operator attendance required?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	

## 4 Certification of electrical installing work (please tick appropriate boxes)

(a) Are you aware of any parts of the electrical installation that do not meet the requirements of the <i>Electricity (Licensing) Regulations 1991</i> or are unsafe?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	If "Yes", provide details:
(b) Does the installation fully comply with Part 2 of the "Wiring Rules" (and therefore a 'Part 1 solution' has not been used)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If "No", provide details:
(c) Has the electrical installing work subject of this Notice been connected to the electricity supply?	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/>	If "Yes", provide date meter/site connected and energised:
(d) If not connected to electricity supply, is this electrical installing work subject of this Notice safe and ready to be connected?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>	If "No", provide details:

(e) The electrical installing work subject of this Notice has been checked and tested and found to comply with the *Electricity (Licensing) Regulations 1991*, by the following electrician: Name (please print): T. Dale **Ew7DDDDDD7**

(f) I certify that:  
i) this Notice has been duly completed;  
ii) the electrical installing work subject of this Notice has been completed; and  
iii) any such electrical installing work carried out by an electrical worker or workers complies with the *Electricity (Licensing) Regulations 1991*.

T. Dale  
11/07/13

Details of Nominee Surname: <u>DALE</u> Please Print Signature: <u>T. Dale</u> EW Licence No: EW <u>1 4 4</u> <u>4 3 4</u> Date (Notice of Completion): <u>11/07/13</u>	Details of electrical contractor/in-house electrical installer Business Name: <u>Dale Electrical</u> Business Address: <u>26 Spark Way, Karratha 6714</u> Phone Number: <u>0400 000 123</u> Facsimile Number: <u>9 876 5432</u> EC/IH Licence No: <u>E C</u> <u>0 0</u> <u>4 4</u> <u>4 4</u> Show EC or IH Prefex
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**Notice of Completion is the date the work is completed.**

## CONTACT US

Please contact Horizon Power should you require further assistance.

E: [enquiries@horizonpower-reply.com.au](mailto:enquiries@horizonpower-reply.com.au)

### Horizon Power Call Centre

- Residential 1800 267 926
- Business 1800 737 036

### Connections Team

- Connection Officer (08) 6310 1923
- Compliance Officer (08) 6310 1938
- Renewable Energy Buyback Scheme/ FIT Officer (08) 6310 1765
- Meter exchanges/ Removals (08) 6310 1765

### Horizon Power Depots

- Broome (08) 9192 9900
- Karratha (08) 9159 7250
- Esperance (08) 9072 3400
- Kununurra (08) 9166 4700
- Carnarvon (08) 9941 6299
- Port Hedland (08) 9173 8282

Alternatively you can contact *EnergySafety* on (08) 6251 1900

<https://www.commerce.wa.gov.au/energysafety>